

## 09/14/2024 Meeting Minutes NACONA III

### Readings:

12 Concepts  
Service Prayer  
12 Traditions  
Serenity Prayer

Attendees are as follows: Mo, Terry T., Barb F., Ray, Annette, Metta, Janet B., Joann, and Bob

*Minutes from last meeting approved.*

### NACONA III – Chair Report – Moina

(written report given- cut & pasted)

September 11, 2024

Morning convention committee I trust all are well.

We are so close to our convention Date. I am looking forward to working with each one of you that weekend. I will thank you in advance for all the hard work you will be doing.

I don't have much to report and I am more interested in what each subcommittee has done and what needs to be accomplished before the event next month.

I am so excited and appreciative of all the work every one of you have done.

Also, additional note-Tax returns were sent back from the IRS, they were sent on to tax accountant; they were filed on the wrong forms for the 1<sup>st</sup> two years.

### Vice Chair Report- Terry T.

(written report given- cut & pasted)

September 14, 2024

Vice Chair Report

Good morning to everyone. My report will be brief. I picked up mail, we received 1 new registration, the check to go to Ray for deposit. I manually entered the registration into the spreadsheet for cash registrations, we received 7 returned letters from Treatment Centers, addresses were incorrect

Charlotte Ferone requested a change from a Banquet meal (\$55.00) to Registration (\$45.00) with the remaining amount (\$10.00) to be donated to a newcomer, she'll keep the Masquerade Ball ticket the same. The request was approved by Mo and processed by Terry.

John Hester requested a refund for Registrations -2 @\$45.00/\$90.00. Masquerade Ball tickets – 2@ \$10.00/\$20.00. This was approved and check #213 in the amount of \$110.00 was signed by Mo and sent out.

I received a call from Bodhi Anderson, an NA member. He wanted to see if we had or could start a database for people who are looking to share a room space for the convention. I told him we did not have one and I would take it to the committee.

Registration report as of 9/12/24

Net sales 12,374.00

Total sales \$12,684.75

| <u>Ticket Type</u>                           | <u>Count of ticket Number</u> | <u>Sum of Ticket revenue</u> |
|--|-------------------------------|------------------------------|
| <b><u>BANQUET- New York Strip loin</u></b>   | <b><u>24</u></b>              | <b><u>\$1,560.00</u></b>     |
| <b><u>BANQUET- Parmesan Halibut</u></b>      | <b><u>10</u></b>              | <b><u>\$650.00</u></b>       |
| <b><u>BANQUET- Pistachio Chicken</u></b>     | <b><u>17</u></b>              | <b><u>\$935.00</u></b>       |
| <b><u>BANQUET- Vegetarian Scampi</u></b>     | <b><u>11</u></b>              | <b><u>\$550.00</u></b>       |
| <b><u>Friday Night Karaoke</u></b>           | <b><u>48</u></b>              | <b><u>\$240.00</u></b>       |
| <b><u>Newcomer Donation</u></b>              | <b><u>15</u></b>              | <b><u>\$230.00</u></b>       |
| <b><u>Newcomer Registration</u></b>          | <b><u>2</u></b>               | <b><u>\$90.00</u></b>        |
| <b><u>Not afraid of commitments</u></b>      | <b><u>2</u></b>               | <b><u>\$90.00</u></b>        |
| <b><u>REGISTRATION - Early Bird</u></b>      | <b><u>144</u></b>             | <b><u>\$6,480.00</u></b>     |
| <b><u>Saturday Night Masquerade Ball</u></b> | <b><u>55</u></b>              | <b><u>\$550.00</u></b>       |
| <b><u>Sun. Morning Breakfast Buffet</u></b>  | <b><u>27</u></b>              | <b><u>\$999.00</u></b>       |
| <b><u>Grand Total</u></b>                    | <b><u>355</u></b>             | <b><u>\$12,374.00</u></b>    |

- **Registration 149**
- **Breakfast 27**
- **Karaoke 48**
- **Masquerade Ball 55**

**Current number for hotel:**

Adults: 178

**Nights: 264**

Rooms:105

In loving service,  
Terry T

**Hotel & Hospitality Report – Vacant**

No written report

**Secretary Report – Barbara F.**

Heard from Prescott Resorts, however it was an email saying that they couldn't confirm a multiyear contract as they are going to be doing some remodeling, however we are on for 2025, and they should be sending me that contract shortly.

We discussed the issue of us doing refunds and transfers and the consensus is that after 9/15/24 there will be no refunds. In bringing up this issue I have concerns about how this all will affect the numbers we receive from WIX online. How are the changes being updated online? I was told changes cannot be made in WIX this would have to be a manual process.

**Treasurer Report, Ray P.**

**WEBMASTER, PLEASE REMOVE BEFORE UPLOADING TO WEBSITE – THANKS**

No report rec'd the figures below are what was given at the meeting

| <u>Dates</u> | <u>Starting balance</u> | <u>Ending balance</u> |
|--------------|-------------------------|-----------------------|
| 9/14/24      | \$18,195.19             | \$22,868.57           |

I asked Ray to send me the spreadsheet. He said he sent it to Mo, Terry and I, none of us rec'd it. I asked he try again.

**Registration Report-Vacant**

See Secretary's report- Mo is now receiving the spreadsheet from Little America

Room list from Little America as of 8/9/24

At 264 room night reservations (exceeds the 220 nights needed to meet the anticipated revenue)

## **Fundraising and Entertainment Report – Adriana**

No written report given

Not present

Show Low event made \$936.00

## **Merchandise Report – Metta**

(Report has been cut and pasted to these minutes)

Merchandise chair report



Merchandise  
proposal nacona 3 (1)



0.Conventions  
Contract.pdf

Two contracts submitted for merchandise vendors (emailed to Mo for review and approval)

John (merch vendor) can bring his own tables

I Will be having a folding party for the shirts/apparel

Contracts for vendors are attached to this email.

Cups are on the way,

Can't wait to see your faces at the October meeting!

## **Programming Report – Bob F.**

Good morning family

Grateful to be here and grateful to be clean. We are getting close to our convention, and we have gotten a little fall out from the work convention, so we are filling the spots and moving forward. We will have a final program to send to the printer in approx. 10 days to 2 weeks. We apologize for the delay, but we will have a program that the whole committee will be proud of. The convention will be amazing & will be with a loving caring power greater than us.

In loving service.

Bob F.

Additional note- Linda JFT streams to prisons. Bob is in contact with her to be able to stream the main speaker from Saturday or Sunday or both. Annette is already in touch with her. Linda JFT has requested an IT person on site to do this.

## **Liaison Report – Glen**

No report given

**Welcoming and Information Joanne**

(Report has been cut and pasted to these minutes)

Hi Barb, well I've got some information for you on the reports. Going to the Pancake Event in Show Low I got 7 people to sign up for my committee. And I have been in touch with the Flagstaff Visitors Bureau who has given me information about the dining here in Flagstaff on a single sheet of paper or we can go with a booklet that offers the people a list of businesses here in Flagstaff. I will go over this more Barb on Saturday at the zoom meeting. Until then. Have a great day. Joanne

We discussed the city guides, and she will have available a big 75 page guide (she has 6)

She will need to work on a schedule for the volunteers

**Arts & Graphics Report – Annette B.**

(Report has been cut and pasted to these minutes)

Greetings!

Here are the current registration numbers:

| <i>Ticket type</i>             | <i>Total Sum</i> |                    |
|--------------------------------|------------------|--------------------|
|                                | 0                | 0                  |
| BANQUET- New York Strip loin   | 21               | \$1,300.00         |
| BANQUET- Parmesan Halibut      | 13               | \$715.00           |
| BANQUET- Pistachio Chicken     | 18               | \$935.00           |
| BANQUET- Vegetarian Scampi     | 12               | \$600.00           |
| Friday Night Karaoke           | 39               | \$175.00           |
| NEWCOMER DONATION              | 17               | \$235.00           |
| Newcomer Registration          | 1                | \$45.00            |
| REGISTRATION - Early Bird      | 118              | \$5,140.00         |
| Saturday Night Masquerade Ball | 51               | \$470.00           |
| Sun. Morning Breakfast Buffet  | 29               | \$925.00           |
| <b>Grand Total</b>             | <b>319</b>       | <b>\$10,540.00</b> |

| Total Types        |            |                    |
|--------------------|------------|--------------------|
| Registration       | 118        | \$5,140.00         |
| Banquet            | 64         | \$3,550.00         |
| Breakfast          | 29         | \$925.00           |
| Entertainment      | 90         | \$645.00           |
| Newcomer Donations | 18         | \$280.00           |
| <b>Grand Total</b> | <b>319</b> | <b>\$10,540.00</b> |

This includes a refund. I have not switched the one dinner order to a registration, but I will do that today. This tally also includes all the Speakers; however, it DOES NOT include the registrations we have given away. I don't have all the info for who received those, but we can plan on a max of 10 more people from that list. Terry gave me the info yesterday and I just haven't gotten to it yet. If there is anyone on the committee who has not registered yet, please do. That will also help us track our numbers. There is a ton of increased traffic, and we had our busiest registration month yet! So we are definitely heating up. Terry and I sorted out the time slots for volunteers to help at the Registration table and I will send that out to all the registered people later this week. I am waiting to contact Joanne when she gets back so I can send one out for her too for the Welcoming Committee. We have had lots of questions coming in on the website and both Terry and I are getting back to people, so it's exciting to see people are getting excited.

The letters were mailed out to all the recovery places I was able to find. I know that I missed some, but I honestly do not have time to dig into that more. If someone wants to help with that it would be great. There were about 40 letters sent out to all over Northern Arizona. If we need to do more, I need some help.

My goal over the next 30 days is to get the schedules designed and printed. I have the tickets ready to go for the banquets and entertainment but will wait to print until we are a little bit closer and have a better headcount. I am hoping that Bob and Tommy will get the programming info to me this week so that I can get the designs done for the hallway posters and the schedules that will go in the badges. Since I am notoriously bad at typos, I want to make sure that we have time for me to get them reviewed and approved by at least one other person :).

Reminder to PLEASE keep announcing that the pre-registration cut off is Sept. 15 (only one more week) and then the price goes up to \$55. I have set up the website so that the tickets will change online, but we should try to let people know. The cut off for the hotel discount is October 11, so please announce that as well.

Thank you for letting me be of service. Love you all!!

Annette Brown

Additionally, we have approved funds to cover purchasing - the program printing, table tents, and tickets.

### **Marathon Meetings- Charlie**

No written report

### **Old Business**

Auction and Raffle times- we are making changes to the preliminary program Bob gave us

- Dinner will start at 5:00pm
- Auction Saturday will start at 6:30pm (in half hour increments)
- Raffle Sunday after breakfast at 9:30am

Basic texts- we need to purchase a case (28 in a case), Ray will look into this with Dave or Stephanie (Yavapai Area Literature Chair)

We will use left over clear badge covers for the Newcomers there won't be anything else (less than 30 days clean) and Annette said we will have 150 newcomer packets made up.

### **New Business**

Refunds/Changes -consensus for policy no changes after 9/15/24

- They can donate or money can be applied to next convention

Prescott Resort Registration- consensus is that we will take pre-registration at 2024 convention and the fee is \$30.00

### **Next Meeting**

**Next meeting will be in person at Little America on Saturday, 10/12/24, from 10:00am to 12:00pm**

*All meetings can be attended via Zoom*

*Zoom Meeting ID 796 664 2632 and the password is recovery*

Please send me any updates/corrections to these minutes to [barbflath@yahoo.com](mailto:barbflath@yahoo.com)

In Loving Service, Barb F