

06/01/2024 Meeting Minutes NACONA III

Readings:

12 Concepts
Service Prayer
12 Traditions
Serenity Prayer

Attendees are as follows: Mo, Terry T., Barb F., Ray, Dave H., Metta, Adriana, Glen, Janet B., Annette, Jeanette, Sierra, Ken, Tommy, Charlie, Bob, Shay, and Jedadiah

Minutes from last meeting approved.

NACONA III – Chair Report – Moina

(written report given- cut & pasted)

Good morning convention committee, I trust all are well.

We are 5 months away from having the most amazing event this year. During our meeting today I need to follow up on a few items.

1. Taxes situation – Do we have a deadline for completion?
2. Since we have a price for the 501.3 status. The cost for the service will be \$250 and \$660 for the application fee. Has this process been started.
3. According to the contract with the hotel our payment of \$3,000 need to be paid 90 days out which would be in July. I asked what form of payment Little America is requiring? I would like to have this sent out this month.
4. Will need to review the contract for the Prescott Resort
5. Vendor for the banner and vest need to be paid. I did receive the invoices for both.
6. I have the paperwork for the insurance requested for the event in Show low. It has been paid for the cost was \$119.92
7. Spoke to the DJ, I should have an invoice on Friday.
8. Dave has volunteered to get first two banner fitted to have in the ballroom for the convention
9. I will like to get as much paid from today.

I will like to offer my appreciation for all the members that have been so committee to this process.

In Living Service

Moina B

Vice Chair Report- Terry T.

(written report given- cut & pasted)

Good morning to everyone. My report will be brief.

I picked up mail at the post office. We received 1 new registration. I have given the check to our Treasurer Ray for the deposit. I manually entered the information for registration and other items paid for on the excel spreadsheet.

Registration report:

The current grand total is \$6,564.00. This count is current as of 5/31/2024 which includes what was received from online information and mailed in.

- Registration 60
- Breakfast 22
- Karaoke 22
- Masquerade Ball 30

I do not have the current number for hotel registrations.

Ok that's all folks.

In loving service,

Terry T

Hotel & Hospitality Report – Janet B.

(written report given- cut & pasted)



Convention of
Narcotics 5-31.pdf

Room nights total is 155 as of 5/31/2024

They said they will accept a debit card or check for the deposit

Recap of conversation with Jennifer from Little America and Bob on 5/31

Friday

2 workshops will start at 1/1:30

3 workshops at 3:00

3 workshops at 4:30

All workshops will be in the main ballroom

Karaoke will be in the main ballroom start time tbd.

Saturday

3 workshops all day in the main ballroom start times tbd. One workshop must end by 4:00pm so the hotel can get the room ready for the banquet dinner. They need 2 hours to prepare the room. They will open all sections of the ballroom after dinner for the main speaker.

Sunday

Breakfast and speaker will be held in one of the smaller rooms.

- The dance floor is an additional \$350 flat fee. It can be as big as we want it. Each section is 4 x 4
- Stage is an additional \$40 for each 6 x 8 section
- Marathon meetings will be in the Aspen room and must end by 11 pm
- If we want a designated IT person, we will have to pay for it. Jennifer did say though that the managers and certain staff are trained with their equipment.

Jennifer will get with Susan on dates in August for us to go up there and do a walk-thru and discuss additional logistics (registration table, Rodney, merchandise etc.). She will email me with some dates.

Secretary Report – Barbara F.

PO Box was checked Sunday and the following Tuesday but there was no new mail.

Sent email to Prescott Resort to set up a time to meet to negotiate terms and get clarification on some items in the contract.

Treasurer Report, Ray P.

WEBMASTER, PLEASE REMOVE BEFORE UPLOADING TO WEBSITE - THANKS



NACONA 2024.pdf

Beginning Balance \$22,223.43 Ending Balance 22,516.43

Taxes are being taken care of it will cost us \$1,000 for preparation; \$500.00 deposit already given

501C3 will cost \$250.00 to fill out application and \$600.00 to IRS process the application; will not be done by 2024 convention

The Welcome and Information vests are paid for

Registration Report-Vacant

See Terry's report and or Annette's report

Fundraising and Entertainment Report – Adriana

(Report has been cut and pasted to these minutes)

Fundraising notes-

In person meeting

10am June 15, 2024

1124 Fair St. Prescott, AZ 86305

Packing Auction item sets/organizing raffle items

Finalizing details for open mic night

Requesting \$300 for supplies & food

I visited The Spot- there is quite a bit of parking available in the lot & surrounding businesses.

The Spot ask that we buy drinks from them .90

Using a stamp for entry & one drink ticket

Asking for NACONA members to encourage people to get on stage & join themselves

Got a call from Tucson asking to use our Home Group Trivia for a workshop!

Pancake & Pajama event insurance- Certificate of Liability = \$119.92 / Common Policies Declarations = \$20.00

Online Merch QR code tents

Merchandise Report – Metta

(Report has been cut and pasted to these minutes)

Hello, I checked in with Donovan, we've not had any hits on the online merch store. I have a hat in my cart. He's going to create a QR code for the store, I'm going to create a flier to have on the tables at the upcoming fundraisers. I have not narrowed down the alt merch vendors yet. I will be working on that tomorrow. The cost for the apparel to sell at the convention was estimated at \$3,661.62 I am asking to add to this \$1200 to add for Cups. 150 20 ounce hot/cold tumblers, and 75 Camp mugs. Bringing the total to \$4861.62 for the merch budget

Programming Report – Bob F.

Goos Morning Family,

Programming is going great. We are in the process of finalizing/confirming workshop speakers, and topics. We are turning the main ballroom at 9pm each night. Janet and I had a conference call yesterday and she is going to check with Susan on some issues. We asked for a walkthrough in August. The walkthrough is scheduled for August 6th at 10:00am.

The line-up we have is the best I've seen. It's going to be hard to top the last convention.

Marathon meetings must end at 11:00pm

Speaker Jam will be from 6:00pm to 10:00pm on Thursday night.

In loving service,

Bob F.

Liaison Report – Glen

Gave out brochures and announced events at meetings he attended; also suggested options for those who were concerned about the cost of the event.

Encouraging everyone to participate in the fund raisers; encouraging people to share rooms and asking GSRs for meeting information.

Welcoming and Information Joanne

(Report has been cut and pasted to these minutes)

HELLO BARB, THIS MONTH'S REPORT IS ONCE AGAIN SHORT. I WON'T BE ABLE TO ATTEND THE MEETING MY SON CHARLIE WILL BE THERE FOR ME. I JUST KEEP UPDATING THE BUSINESS'S HERE IN FLAGSTAFF FOR INFORMATION. I SPOKE WITH MO THE OTHER DAY AND I KNOW SHE IS INTERESTED IN HAVING THE INVOICE FOR THE VESTS. I AM KEEPING IN TOUCH WITH DAVE REGARDING THIS MATTER. IN SERVICE JOANNE

Per Charlie there are plenty of restaurants around the hotel.

Arts & Graphics Report – Annette B.

(Report has been cut and pasted to these minutes)

Not much to report. I have been harassing Bob to get the programs info so I can get those designed and printed. I have flyers for the upcoming events here for everyone (sorry for being so loud during the meeting to get them printed). Looking forward to the upcoming events and so grateful to everyone for being here and helping with the convention.

In loving service,

Annette Brown

Old Business

Need to know the cost of tables (may need up to 11 tables)

Taxes follow up.

New Business

Negotiate contract with Prescott Resort; consensus to ask them to hold the date we requested. We will ask if we can give a deposit to hold our date. Sent an email to see if she will hold the date.

Next meeting is a Zoom Meeting on 07/11/24

Zoom Meeting ID 796 664 2632 and the password is recovery

Please send me any updates/corrections to these minutes to barbflath@yahoo.com
In Loving Service, Barb F