

## 04/13/2024 Meeting Minutes NACONA III

### Readings:

12 Concepts  
Service Prayer  
12 Traditions  
Serenity Prayer

Attendees are as follows: Mo, Terry T., Barb F., Ray, Dave H., Joann, Bob, Janette, Fox, Tom C. Metta, Marie- Zoom-LaJona Adriana, Glen, Janet B.

*Minutes from last meeting approved.*

### **NACONA III – Chair Report – Moina B.**

(Report has been cut and pasted to these minutes)

Good morning, Convention committee. I trust all are well.

Looking at our time We are pretty much on top of things that need to be done. I hope that we are prepared to make payment for merchandise with an invoice, along with information and welcoming vest.

The tax deadline for this year is coming very soon. I am interested in hearing where we stand in this area as well as the non-for-profit status.

I was in contact with Annette and paid for the registration items for the convention which will be reported. I reach out to the DJ for our event as asked for a written contact for our records.

Alone those lines I will need contact information for the speakers to get them registered at the hotel.

I am looking forward to subcommittees reports.

In loving service

Moina B.

### **Vice Chair Report- Terry T.**

(Report has been cut and pasted to these minutes)

Good morning, everyone. I recently received a call from Marie saying that she was interested in being the Registration Chair. I asked her to come to the meeting and let the committee know.

Our committee has two members, Lajona & Cassandra, who have volunteered to help us with registration.

After our last meeting Annette and I met and went over the quotes we received from 2 different vendors and made the decision to go with the one she received since the price was less. The orders have been placed and we're waiting for delivery. Barbara has Annettes report she submitted with the numbers & count ordered.

I picked up mail at the post office. We received a speaker cd from a member as well as a contract request from Designs of Freedom for alternative merchandise sales. I also received a call from JFT Designs regarding. alternative merchandise sales, I gave our information out to Celita so she could submit a request for contract to sell at the convention.

This is our latest count: Registrations 47, Banquet 30, Karaoke 10, Masquerade Ball 13 and Sunday breakfast 12. The current number for hotel registrations is 47 rooms/123 nights.

In loving service,

Terry T

### **Hotel & Hospitality Report – Janet B.**

No written report given Per Janet- here latest room reservation numbers from Susan @ Little America 79 Adults, 123 room nights and 47 rooms.



NAZ Convention  
4-11.pdf

### **Secretary Report – Barbara F.**

PO Box was checked Sunday and there was no new mail.

Mailed brochures to Southwest Area, Colorado Region, Utah Region, Rio Grande Region and Area 51.

Gave Fund Request to Ray and was reimbursed 42.95 via check.

Spoke with Barb Bruce @ Prescott Resort and she has turned our RFP (request for proposal) over to a person named Stacey Rathbone to follow up.

### **Treasurer Report**

Redacted for publication.

### **Registration Report-Vacant**

Terry and Barb are working on the registration numbers both online and mail in. We are in the process of putting the numbers together.

## Fundraising and Entertainment Report – Adriana

(Report has been cut and pasted to these minutes)

There is so much information that I am attaching her attachments.

We voted to give fundraising a budget of \$!000.00 for three events. So far we have 6/22/24 Open Mic Night, in Phoenix and 8/17/24 Pancake Day in Show Low, and Speaker Jam in July.



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**City of Prescott**  
Everyday's a Holiday

### Ramada & Park Rental Information Sheet

Ramadas in City parks can be reserved for small or large groups, for an entire day or less. A reservation ensures the exclusive use of the Ramada, and allows advance notice so that we can prepare for your groups arrival. The City of Prescott reserves the right to deny any reservation. For any additional information please call the recreation Office at 920-771-1222.

**Reservation Fees:**  
(25% discount for City residents whose City permit bill is same of reservation for discount)

**Large Ramada:**

- Heritage Park/Willow Lake Garden
- Heritage Park/Willow Lake Hilltop
- Half Day (Four hours or less) \$160 Whole Day (Open to Close) \$310

**Large Ramada with Ceremony Pad:**

- Watson Lake Ramada and Ceremony Pad
- Half Day (Four hours or less) \$200 Whole Day (Open to Close) \$350
- REFUNDABLE CLEAN-UP AND DAMAGE DEPOSIT: \$200

**Medium Ramada:**

- Gravel Creek Park \*\* 200 person limit (parking restrictions)
- Vista Park \*\* 75 person limit
- Half Day (Four hours or less) \$110 Whole Day (Open to Close) \$185
- REFUNDABLE CLEAN-UP AND DAMAGE DEPOSIT: \$200

**Small Ramada:**

- Watson Grove \*\* 40 person limit
- Finn Park \*\* 35 person limit (Limited Restricted Parking)
- Han Lindsey Field \*\* 30 person limit (Limited Restricted Parking)
- Half Day (Four hours or less) \$50 Whole Day (Open to Close) \$130
- REFUNDABLE CLEAN-UP AND DAMAGE DEPOSIT: \$200

**Ramada Fees:**

A parking fee is required at Coldwater, Watson & Willow Lakes. All reservations have the option to pre-pay for parking and receive a discount. Pre-paid parking cost is \$2 per vehicle, otherwise guests will be required to pay \$3 at the time of arrival.

**Coldwater Lake Ceremony Pad**  
Coldwater Lake has a Ceremony Pad that overlooks the lake that is available for wedding ceremonies.

- Half Day Rental: \$100 (Four hour maximum rental); Full Day Rental: \$175
- REFUNDABLE CLEAN-UP AND DAMAGE DEPOSIT: \$200

**Special Event Park Rentals at Watson Lake**  
Upon request, Watson Lake can be rented for Special Events. Full park reservations (includes Upper Ramada, Lower Ramada and Quarry Area - CNA 17) can be reserved for a daily cost of \$800, with a \$500 refundable cleanup and damage deposit. Use of the north camping area will be an additional \$225 a day. Any large scale events held at Watson Lake during peak season (Memorial Day to Labor Day) will be subject to a 25% fee increase. Expenses for Special Events will require a Special Event Application and approval by the Special Event Committee. (25% discount DOES NOT apply to full park rentals)

Revised 9/28/23

## Merchandise Report –

(Report has been cut and pasted to these minutes)

Hello Family, I do not have much to report this time around, it's been a crazy busy month for me. Donovan will be joining the meeting today to give a brief demo for the print on demand site. We are still getting requests for Alternative merchandise. I just wanted to clarify; our last discussion was to let people know that we did not have space for alternative merchandise for the whole weekend. Dave has turned in the following amounts. \$300 At the 02/24 \$500 to Mo \$1045 to Ray on 03/28 \$420 will be handed in today. This brings in a total of \$2265.00 \$45 dollars from this was from the left-over Red Shirts. Thank you for letting me be of service. Metta A

## Programming Report – Bob F.

Good morning family grateful to be here and grateful to be here clean. Programing is going well. We have a few questions about rooms and times so that we may schedule workshops and what room is available for marathon meetings. Last year the hotel would not let us do marathon meetings through the night also what tie do we need out of the mail room to set up for the banquet.

We had a change in the men's and women's meetings- John and Brenda out Billy R. and Mindy F. in

Also, we need to get Karen B.'s flight booked so we can send her a check. Going to ask her to make reservations and we will reimburse her.

Need to get all program folders from archives sometime soon but not urgent.

In loving service,

Bob

### **Liaison Report –**

I believe we no longer have a Liaison Chair-

### **Arts & Graphics Report – Annette B.**

(Report has been cut and pasted to these minutes)

Hello fam!

Super bummed not to be with you all today, I need to get better at my dates. I am down in Casa Grande for the Regional Assembly today, but my heart is with you in Cottonwood. We have been BUSY, so here we go!

### **REGISTRATION PACKETS**

The committee badges, attendee badges, pens and magnets have been ordered. I have attached the receipts for the purchases that were made on Mo's credit card. These are coming from China, so they will take a little bit longer to get here, but the attendee badges were shipped out on 4/9/24 and should be here in a few weeks. I have asked all the manufacturers to send as quickly as possible and they are responsive and easy to work with, so I don't have concerns about getting everything in the next couple months. As soon as we have everything, we will need some help getting all of them assembled. Terry and I will be reaching out for help to do that soon so that it's checked off our list of things to do. I think it averages out to about \$3.00 per person for the badge, pen and magnet and I think that is a reasonable price for registration packets. I knew that they costs we discussed last time didn't include taxes, so here are the final costs for those materials:

Attendee Badges: \$399.61 (quan. 300)

Committee Badges: \$168.10 (quan. 20)

Pens: \$197.44 (quan. 300)

Magnets: \$191.00 (quan. 300)

Total Cost: \$956.15

## REGISTRATION NUMBERS

I have been regularly posting on many NA Facebook Groups about the convention and sharing the link to the website to register. We do not have any more brochures that I am aware of and if we want to order more, please let me know. I will need to update the hotel info on any new ones to have the correct phone number and info.

April 2024		
<i>Ticket type</i>	Number Sold	Total Sales
BANQUET- New York Strip loin	9	\$585.00
BANQUET- Parmesan Halibut	6	\$390.00
BANQUET- Pistachio Chicken	8	\$440.00
BANQUET- Vegetarian Scampi	6	\$300.00
Friday Night Karaoke	14	\$70.00
NEWCOMER DONATION	4	\$65.00
Newcomer Registration	1	\$45.00
REGISTRATION - Early Bird	45	\$2,025.00
Saturday Night Masquerade Ball	18	\$180.00
Sun. Morning Breakfast Buffet	14	\$518.00
<b>Grand Total</b>	<b>125</b>	<b>\$4,618.00</b>

## TOTALSTOTAL AMOUNTS BY TYPE

Total Registration	45	\$2,025.00
Total Banquet	29	\$1,715.00
Total Breakfast	14	\$518.00

Total Entertainment	32	\$250.00
Total Newcomer Donations	5	\$110.00
	TOTAL	\$4,618.00

Increase Since March		
Registration	10	\$450.00
Banquet	10	\$600.00
Breakfast	3	\$111.00
Entertainment	9	\$70.00
Newcomer Donations	3	\$85.00
Total Income Since March		\$1,316.00

### BANQUET CENTERPIECES

I have been working with Bob on the centerpieces for the tables. I included below some pics of what those look like for everyone to see. We should have enough vases to do a mix and match at the tables of different sizes and fillers in the vases. I planned for 12 tables, but even if we have more we should be okay up to about 15 total tables. I ended up going with LED candles versus the real candles in the image because of costs. The receipts are attached with the reimbursement form (I can get a check later or if someone wants to get it for me at the meeting that would be fine too). I had wanted to stay under \$200 total, and went over by \$20.17. I am more than happy to donate that difference to the committee. Here is the breakdown of costs:

Vases: \$40.05  
 Fillers & Floral: \$117.27  
 Candles: \$62.85

**Total: \$220.17**



If anyone has anything that they want to donate to add in the middle (like the gold NA symbol) that is okay in water, that is the part I am still trying to work out. I have some ideas, but let me know if you have anything.

I think that covers everything I have been working on this month. Again, bummed to not be there with you all. Thank you for letting me be of service!

### **Welcoming and Information- Joann**

I got the NACONA GUIDELINES for Information and Welcome Committee looks like my team and I have a few more things to look into. We are trying to come up with restaurants meeting information and various other facts that people will need to know about. It's good to be doing this committee members and my team and I will give it our all. I have spoken with Ed G. about meeting information in the Show Low area and Pinetop/Lakeside area as well. Have picked up another team member from Sedona and I am glad to have him on board. So, I look forward to meeting up on April 13th in Cottonwood to see everyone face to face and give more insight on my committee information. In NA service Joanne

Also have investigated the vests for Welcoming and Information – the vests are about \$10.86 a piece with additional I charge for 2XL/3XL- add \$1.00 and 4XL/5XL-add \$2.00. This is based on an order of 24 pieces and delivery is within 2 weeks of the order.

**New Business**

Voted to okay to send a check to Karen B. for her airline ticket.

**The next Zoom meeting will be Meeting on 5/11/24 from 10:00am to 12:00pm. I have asked for the Zoom meeting information to be available on our website.**

*Zoom Meeting ID 796 664 2632 and the password is recovery*

**Next In person meeting will be 06/15/24 at 10:00am in Cottonwood- I have asked that the address be listed on the NACONA website.**

Please send me any updates/corrections to these minutes to [barbflath@yahoo.com](mailto:barbflath@yahoo.com)  
In Loving Service, Barb F