

09/09/23 Meeting Minutes NACONA III

Readings:

12 Concepts

Service Prayer

12 Traditions

Serenity Prayer

Attendees as follows: Mo, Terry, Barbara, Susan, CJ, Joann, Melissa, Annette, Janet, Bob, Monica and Metta

Last minutes were approved.

NACONA III – Chair Report – Moina B.

LLC needs to be renewed for bank account.

Taxes are being filed for the last 3 years and we have been told we do not have to pay the IRS.

Vice Chair Report- Terry T.

Need clarification on some topics from last month's meeting such as expenditures for new websites.

Participation in event at park- \$920 – expenses \$588.54 profit \$331.00

Nothing to report.

Hotel & Hospitality Report – Janet B.

- No report given.
- However, Mo has asked her to talk to Cliff Castle also she would like Janet to touch base with Little America

Secretary Report – Barbara F.

- No report except to say I have been checking the PO Box and we have not received anything.

- Asking again for everyone to please send a report so it can be added to the minutes. Thanks

Treasurer Report – Monica S.

(Cut and pasted directly from her emailed report)

Registration Report-Susan M.

No report sent-

She said she is working on a budget and contacted Ali Baba, Vista Print and 4print

She is asking for help as she has no one on her subcommittee.

Fundraising and Entertainment Report – CJ

(cut and pasted from his email)

No report given – however fundraising and Entertainment proposed budget is below:



NACONA 3
Fundraising Budget 20

Webmaster Report – Dave

No report given. But there was discussion about website cost and length of contract and the starting with a new website.

Merchandise Report –

We are looking for a new Merchandise Chair as Alana is no longer available. We still need to find a new chair however Annette B. has created T shirts and is currently selling them for fundraising.

Programming Report – Bob F.

No report currently

Liaison Report –

I believe we no longer have a Liaison Chair- if this is incorrect, please let me know. There was no report at the committee meeting.

Arts & Graphics Report – Annette B.

(Cut and pasted directly from her written report)

Arts & Graphics

Hello Family!!

My budget requirements for flyers and brochures will is here:

500 tri-fold registration (full color/double sided/laser print) \$615.00

500 Event flyers (single sided / black and white / laser printing) \$95.00

I know that storage is an issue, but it may be beneficial to purchase a laser printer that could be used for all of this and for future committees. There are many many options, but the printer itself would cost around \$200 dollars. This initial investment would print roughly 2,350 color pages/3,130 black. The cost for replacement cartridges would be \$115 for generic or \$200 for the manufacturers. This would also allow us to have the printer at the convention to print off signs, and everything else that we may need for the workshop folders, signs, etc. Just a thought but wanted to see what the committee wanted to do.

I got the login from Dave to the current website. I don't have the skills to be able to edit it in any way. WE COULD build out a website using a WordPress template, but my experience through my job is that these would be more challenging to use and they also are more vulnerable to hacking and require more maintenance. The website that we reviewed in our last meeting would cost \$27 per month and is way easier to edit and maintain. I had originally thought that it would cost \$16/month but if we want to have a SSL secure site and accept payments and link to the bank account it costs a little bit more. We can also look into being able to add a Print On Demand service to the website where we could sell merchandise before the convention (like fundraising shirts) that wouldn't require us to physically house and move merch. The margins on this

service wouldn't be a high and I don't think this should replace anything, just be an option.

Here are links to the WIX site and info about the services:

Demo Site:

<https://impressariapendere.wixsite.com/naconaiii>

Cost Info:

<https://www.wix.com/blog/how-much-does-a-website-cost>

Merchandise:

Here is a screenshot of the budget that we discussed in the meeting last month. My apologies for anyone who wasn't able to open the link.

Product	Description	Size	Cost Per Unit	Quantity	Estimated Cost	Sale Price	Profit
B+C heather prism lilac 3001CVC	Short Sleeve Shirts	Small	\$ 9.20	5	46	20	54
B+C heather prism lilac 3001CVC	Short Sleeve Shirts	Med	\$ 9.20	10	92	20	108
B+C heather prism lilac 3001CVC	Short Sleeve Shirts	Large	\$ 9.20	10	92	20	108
B+C heather prism lilac 3001CVC	Short Sleeve Shirts	XL	\$ 9.20	10	92	20	108
B+C heather prism lilac 3001CVC	Short Sleeve Shirts	XXL	\$ 11.68	10	116.8	20	83.2
B+C heather prism lilac 3001CVC	Short Sleeve Shirts	XXXL	\$ 11.68	10	116.8	20	83.2
B+C heather prism lilac 3001CVC	Short Sleeve Shirts	XXXXL	\$ 12.03	5	60.15	20	39.85
			\$ 72.19	60	615.75		584.25
B+C dark lavender 3501	Long Sleeve Shirts	Small	\$ 12.25	5	61.25	30	88.75
B+C dark lavender 3501	Long Sleeve Shirts	Med	\$ 12.25	10	122.5	30	177.5
B+C dark lavender 3501	Long Sleeve Shirts	Large	\$ 12.25	20	245	30	355
B+C dark lavender 3501	Long Sleeve Shirts	XL	\$ 12.25	20	245	30	355
B+C dark lavender 3501	Long Sleeve Shirts	XXL	\$ 14.00	20	280	30	320
B+C dark lavender 3501	Long Sleeve Shirts	XXXL	\$ 15.75	10	157.5	30	142.5
B+C dark lavender 3501	Long Sleeve Shirts	XXXXL	\$ 18.75	10	187.5	30	112.5
				95	1298.75		1551.25
Jerzees Nublend Joggers	Sweatpants	Small	\$ 15.25	0	0	40	0
Jerzees Nublend Joggers	Sweatpants	Med	\$ 15.25	10	152.5	40	247.5
Jerzees Nublend Joggers	Sweatpants	Large	\$ 15.25	20	305	40	495
Jerzees Nublend Joggers	Sweatpants	XL	\$ 15.25	20	305	40	495
Jerzees Nublend Joggers	Sweatpants	XXL	\$ 17.30	20	346	40	454
Jerzees Nublend Joggers	Sweatpants	XXXL	\$ 19.35	20	387	40	413
				90	1495.5		2104.5
				245			
				TOTAL COST	3410	TOTAL PROFIT	4240

Our fundraising shirts have sold \$960 in shirts (48 total shirts). I haven't done an inventory check-in since SEAZNAC but am very grateful to Mo for jumping in and helping me at the table. My learning experience has been that I didn't order enough of the 3XL size shirts. I know we are out of 3XL, we have one 4XL, lots of XL and Large and a couple of small and mediums. In any future orders, I will probably NOT do any small or mediums (just for fundraising) and just do Large through 4XL.

Old Business

Continued discussion regarding tax business completion.

New websites (Zoom and NACONA) purchases.

New Business

Discussion of cost for food

The next meeting will be a Zoom Meeting on 10/14/23 from 10:00am to 12:00pm.

In person in Cottowood- the address can be found on the NACONA website

Please send me any updates/corrections to these minutes to barbflath@yahoo.com
In Loving Service, Barb F